

# How to rebuild a stand-alone IPassan site

This guide is for users that already have IPassan stand-alone software installed on a local PC/Laptop.

If software is required, please email [technical@urmet.co.uk](mailto:technical@urmet.co.uk) and a link will be provided

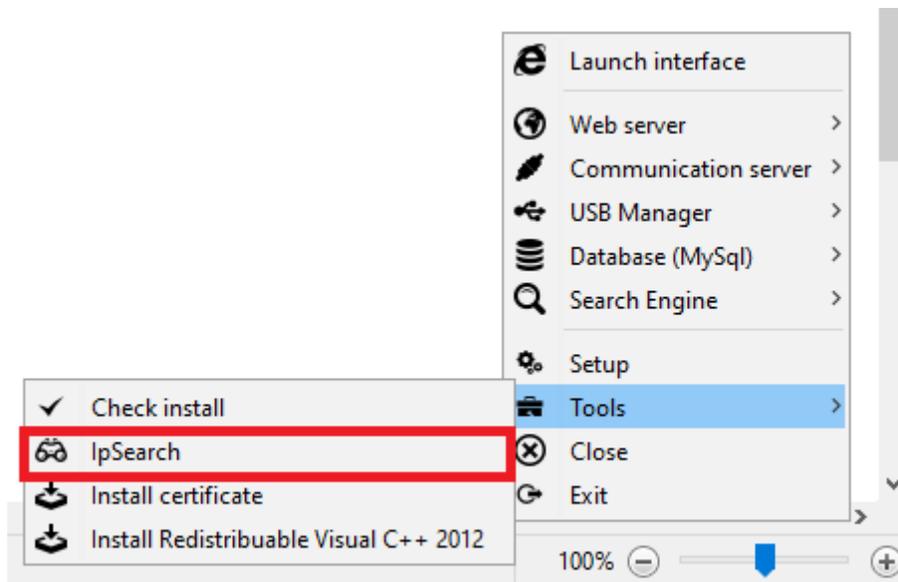


Connect your laptop Network Interface Card to the Access Control LAN or directly to your Ipassan controller using the RJ45 connection.

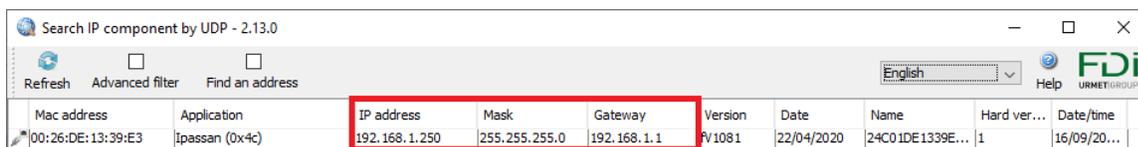
Double click the Ipassan shortcut on your desktop



When all the services have started, left click the iPassan icon in the system tray and then click tools, then IpSearch

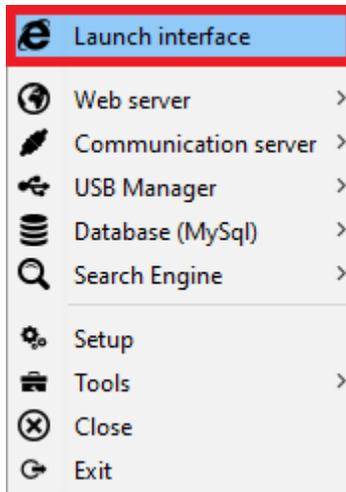


Once you have identified your access controller by MAC address, you then need to set your Laptop/PC into the same subnet (Using an IP address not already taken by another device on the LAN)

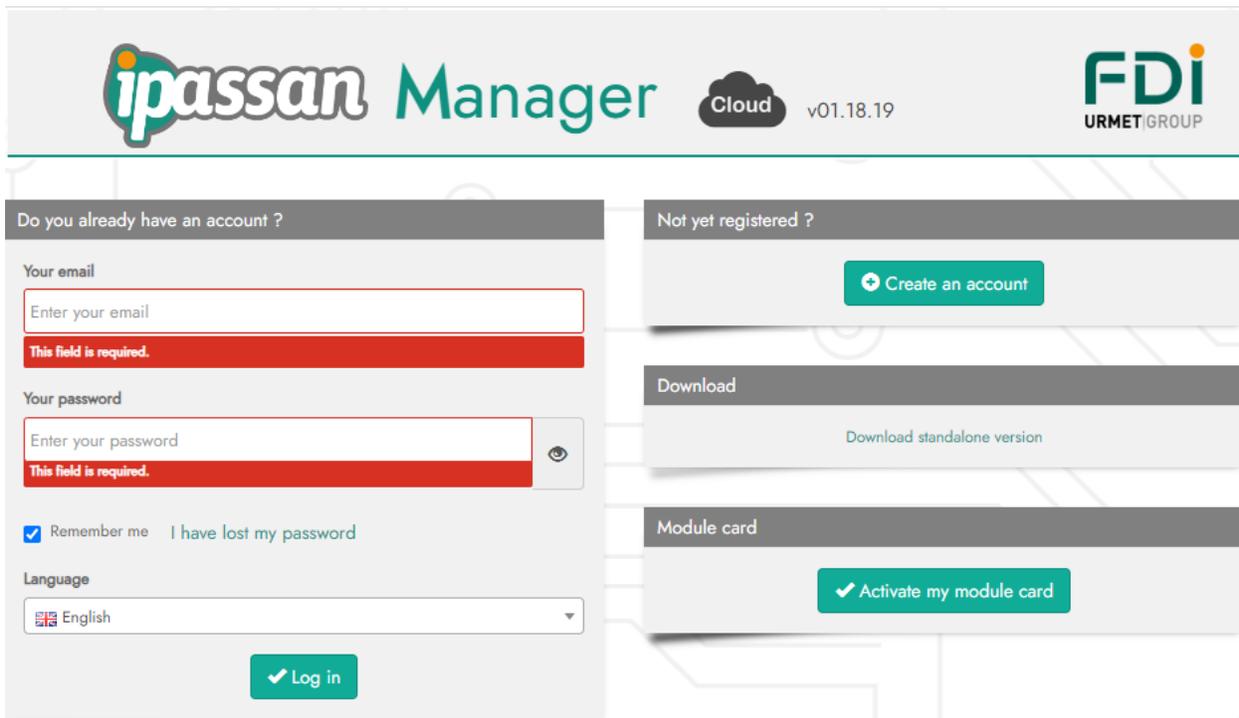
A screenshot of the 'Search IP component by UDP - 2.13.0' application window. The window title bar includes 'English' and 'Help' buttons. The main area contains a table with columns: Mac address, Application, IP address, Mask, Gateway, Version, Date, Name, Hard ver..., and Date/time. The 'IP address', 'Mask', and 'Gateway' columns are highlighted with a red box.

Mac address	Application	IP address	Mask	Gateway	Version	Date	Name	Hard ver...	Date/time
00:26:DE:13:39:E3	Ipassan (0x4c)	192.168.1.250	255.255.255.0	192.168.1.1	V1081	22/04/2020	24C01DE1339E...	1	16/09/20...

Left click the icon in your system tray and click Launch interface



Log into Ipassan manager using your credentials



Click Rebuild a site



The auto detect function will start looking for FDI devices on the network.

Once found you can tick the box next to the controller that holds the site information that you need and then click the Launch the "site rebuild" process

<input type="checkbox"/> 1/1	Controller name	Identifier	Version	Type	Address	Port	DHCP	Expansion card	Actions
<input checked="" type="checkbox"/>	24C02DE13729A4	24C02DE13729A4	FV3180 18/10/2022	IP	192.168.222.55	1880	Yes		QRS485 QPeripherals QIP

The following screen will appear

ipassan Manager Cloud v01.18.19 Site: Test Room\_2Smart

Rebuild a site

Detection setting

Search by IP: [ ] Port: 1880

Search by device number: 24C02DE13729A481C

Controller password

Password: [ ] (Issue : 0000)

Launch the "site rebuild" process

<input type="checkbox"/> 1/1	Controller name	Identifier	Version	Type	Address	DHCP	Expansion card	Actions
<input checked="" type="checkbox"/>	24C02DE13729A4	24C02DE13729A4	FV3180 18/10/2022	IP	192.168.222.55	Yes		QRS485 QPeripherals QIP

You will then be taken to the main home screen of your site.

ipassan Manager Cloud v01.18.19 Site: Urmet Office

General menu

- Create a new site
- Rebuild a site
- "Multi-site pass" keys
- Software operator

Urmet Office

- Site wizard
- Equipment & Settings
- Users & Access Profiles
- Delete the site
- Monitoring
- Tools

Shortcut +

User name: Urmet Technical  
Database: Tech\_Group\_Sites

Urmet Office

Address: 480-490 Urban Hive, CM77AA Braintree

Information: Site updated, Connected

Statistics:

- Nb of networks: 1
- Nb of controllers: 1
- Nb of doors: 2
- Nb of credentials: 31
- Nb of prog credentials: 30
- BLE credits available: 23